

Application for Employment

Project PLASE, Inc. ("the Company") is an Equal Employment Opportunity Employer. The Company adheres to a policy of making all employment decisions without regard to race, natural or protective hairstyles, color, sex, religion, national origin, age, marital status, sexual orientation, citizenship status, pregnancy, genetic information, disability, gender identity, veteran status or any other protected classification which may be applicable under Maryland law.

Position Seeking		Date of Application:	
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Personal Information	Last Name	First Name	Middle	
	Street Address			
	Street Address 2			
	City, State & ZIP			
	E-mail			
	Phone		May we text you?	

Position Information	Hours Available to Work:	Part-time or Full-time:				
	Days Available:	Will you work overtime if needed?				
	If you are offered a position:				Yes	No
	Can you provide documentation demonstrating you are eligible to work in the United States?				<input type="checkbox"/>	<input type="checkbox"/>
	Can you travel if needed?				<input type="checkbox"/>	<input type="checkbox"/>
	When would you be able to begin?				<input type="checkbox"/>	<input type="checkbox"/>

Employment Background	List each position you have held in the last 10 years. Start with your most recent/current position first working chronologically backwards. Account for any time lapses during which you were not employed, except those resulting from a medical condition or disability. Include military service assignments. You may also include volunteer positions as well. Please DO NOT state "See Resume" Feel free to add pages if you need additional space.				
	Dates (Month/Year)		Name and Address of Employer		Supervisor's Name, Title, Phone Number and e-mail address
	From	To			
	Reason for Leaving:				May we contact?
	Describe your position & responsibilities:				

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	From	To			
	Reason for Leaving:			May we contact?	
	Describe your position & responsibilities:				

Educational Background	Type of School	Name & Location	Course or Major	Graduate?	Degree
	High School				
	College/University				
	Post-Graduate				
	Business or Trade				
	Other				

References	Please list three professional references (not including relatives)			
	Name, Title, & Company	Email address	Phone Number(s)	Professional relationship

Other Info		Yes	No
	Have you previously applied to Project PLASE? If you answered "yes", when:		
	List any relatives employed at Project PLASE:		

Applicant Release & Acknowledgement	<p>Project PLASE serves Baltimore's most vulnerable citizens. As such, I understand that I will be asked to disclose any criminal convictions during an interview and am disqualified from consideration due to any convictions or pending charge(s) for the commission of, or attempt to commit, Murder, Sexual Abuse of Children or Adults, Rape, Child Pornography, Child Abduction, or Kidnapping of a Child or Adult as defined under Article 27(Sub-section 464, 464A, 464B and 464C) of the Annotated Code of Maryland.</p> <p>I authorize the investigation of all matters contained in this application in compliance with the Fair Credit Reporting Act, including criminal background check, at any time before or during the course of my employment and hereby give Project PLASE permission to directly or through a third party contact schools, previous employers, references and others. I hereby release Project PLASE and those it contacts from any liability whatsoever as a result of such contact and the information provided and received as a result of such contact.</p> <p>I understand that any employment with Project PLASE would not be for any fixed period of time and that, if employed, I may resign at any time, for any reason, or the Company may terminate my employment at any time, with or without cause. I understand that my employment-at-will status may not be modified or changed except in writing and signed by the company's Executive Director.</p> <p>I understand that failure to produce documentation of my right to work in the United States and failure to retain valid work authorization is grounds for refusal to hire or dismissal if I am employed.</p> <p>I certify that the information furnished on this application and during the application process is true, complete and correct to the best of my knowledge. I understand that any misrepresentation or omission of facts called for may result in refusal to hire or, if hired, may result in my dismissal at any time regardless of when the false answer or omissions are discovered.</p> <p>My signature below acknowledges that I have read and understand the entire application and agree to the terms set forth in the application.</p>	
	Signature:	Date:
	<p>UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND THAT AN INDIVIDUAL SUBMIT TO TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.</p>	
	Signature:	Date:

